

Rev. Spencer Hall

Licensed Minister - Wedding Officiant

www.revspencerhall.weebly.com

spencerhall@gmx.com

(334) 618-6842



Wedding Ceremony Agreement & Contract

COUPLE INFORMATION

Bride Name: _____ Groom Name: _____

Bride Email: _____ Groom Email: _____

Bride Phone: _____ Groom Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

CEREMONY DETAILS

Wedding Date: _____ Time: _____ Location: _____

Rehearsal Date: _____ Time: _____ Location: _____

Officiant Requested at Rehearsal? _____ Officiant Requested at Reception? _____

OFFICIANT SERVICES

_____ ELOPEMENT CEREMONY (15 min maximum)	\$75
_____ STANDARD CEREMONY (15 - 30 minutes)	\$100
_____ CUSTOMIZED CEREMONY (1 hour maximum)	\$200
_____ OPTIONAL ELEMENTS (unity candle, sand, etc)	\$50
_____ REHEARSAL / RECEPTION FEE	\$50 (up to 1 hour)
_____ ADDITIONAL SERVICE TIME	\$25 (per hour)
_____ TRAVEL (50 miles round trip or less)	INCLUDED
_____ TRAVEL (over 50 miles round trip)	\$0.50 (per mile)
_____ OVERNIGHT FEE	\$100 (per night)



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This Agreement, dated _____, 20____ by and between Rev. Spencer Hall, hereinafter called "the Officiant" and _____(bride) and _____(groom),

hereinafter called "the Couple" agree as follows:

1. The Officiant shall perform a marriage ceremony for the Couple on the _____ day of _____, 20__ at _____ AM / PM (time of day) and at _____ (facility) located at _____.
2. The Officiant warrants that he is a professional Officiant; recognized as a legally ordained minister; fully qualified to officiate at weddings in the State of Alabama, Florida, and Georgia. (Most other states as well)
3. The Officiant will provide the before mentioned services for the fee under the terms of this agreement. All additional services as provided are discretionary to the Couple and must be agreed to and payment is due at the rehearsal or if no rehearsal, prior to the service.
4. The Officiant will work with the Couple by e-mail, telephone or in person for no more than an hour to allow them to prepare or choose their customized service. Officiant has sample services available for the Couple or the Couple may choose to modify the samples, create a ceremony or use one of their own choosing. The Officiant reserves the right to refuse any service that he is not comfortable performing, at which time a refund may be made to the Couple.

For Elopement and Simple Ceremony, the Officiant will work with the Couple by e-mail, telephone or in person for no more than 30 minutes to discuss Ceremony specifics.

5. The Officiant shall arrive at the wedding location approximately 30 minutes prior to the time of the scheduled service.
 - a. Officiant will dress professional and accordingly for ceremony, but is prepared to dress in the manner that suits the style of your wedding, provided it allows him to present a dignified image in keeping with the character of the rite of matrimony.
 - b. Service includes travel within 50 miles round trip of Dothan, AL; the ceremony itself and time needed for post-ceremonial photography (maximum ½ hour photo time)
 - c. An agreed upon date prior to the ceremony for rehearsal, if paid for, will be 1 hour, if needed.
 - d. Attendance at pre/post wedding activities are dependent upon the availability of the Officiant.
6. The Officiant gives permission to the Couple to use his likeness in any photographs, videos or other recording media in any manner for any purpose they wish. Likewise the Couple gives permission to the Officiant to use their likeness in any photographs, videos or other media for marketing purposes including but not limited to Facebook, Instagram, Twitter, and Website.



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7. In the event that the scheduled Officiant is unable to perform the Couple's wedding ceremony due to illness, hospitalization, accident, transportation breakdown or other unforeseeable causes, he will make every attempt to notify the Couple and arrange for another ordained minister, licensed and qualified, to perform weddings in the state of the ceremony. In such an event that no substitute is available, all monies paid by the Couple to the Officiant will be returned and the Couple hereby agrees that the Officiant will not be held liable for any damages (including punitive) due to the non-performance of the ceremony or function.

In consideration for these services, the Couple agrees as follows:

1. The Couple understands that they must obtain a valid marriage license from the appropriate jurisdiction for which the ceremony will be performed and shall provide such valid marriage license to the Officiant to review and execute at the rehearsal or prior to the ceremony. The Officiant cannot and will not perform a marriage ceremony without receiving the appropriate valid marriage license prior to the ceremony.
2. Upon presenting a valid marriage license to the Officiant, the Couple will sign the official marriage certificate. The responsibility of filing this certificate with the county clerk's office is solely that of the Officiant. The Officiant is legally obligated to return the completed license to the County Clerk's office where the License was obtained by the Couple within 7 days of the wedding ceremony or prior to License expiration.
3. This agreement is valid for the wedding service for the place and date stated above. Any change to time, place or date must be agreed to in advance by the Officiant and will be subject to an additional fee of \$25. The Couple realizes that the Officiant performs other ceremonies for other Couples and that excessive lateness or change in time can create a serious conflict in the Officiant's schedule. If the Couple changes the time or date of the scheduled ceremony without the Officiant's consent, the Officiant reserves the right to cancel the performance of the ceremony and shall in no way be held responsible or liable in any manner for such non-performance.
4. The Couple agrees to pay the Officiant the ceremony officiating fee of \$_____ as listed prior plus any additional agreed upon services or unusual travel expenses not already listed (parking fee, admission fee, etc.).
5. To reserve the date, a non-refundable retainer of \$_____ shall be remitted with this agreement. This fee shall normally be 35% of the total fee or 50% of the total fee on holidays and holiday weekends. The remaining balance is due prior to the ceremony. **I Dos's and Elopements must be paid in full at the time of booking, unless otherwise specified.**
6. Fees are based upon the amount of service time agreed upon above. If the service or rehearsal go beyond the time allotted for by service selected, the Couple agree to pay the Officiant \$25 per hour for all additional time. These additional fees are due and payable prior to the signing of the marriage license.



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7. The Couple accepts responsibility for purchasing items needed to perform the ceremony (unity candles, sand, roses, broom, etc.) unless previously stated. This agreement and any attachments constitute the entire agreement between the parties and may not be modified except in writing and signed by both parties. No other representatives or promises have been made except those that are set out in this agreement. If any part of this agreement is adjudged to be invalid, illegal, or unenforceable, the remaining parts shall not be affected and shall remain in full force and effect.

IN WITNESS HERE, the undersigned have executed this Wedding Ceremony Agreement as of the date stated above.

Bride Name (printed): _____

Bride Signature: _____ Date: _____

Groom Name (printed): _____

Groom Signature: _____ Date: _____

Officiant Name (printed): **Rev. Spencer H. Hall**

Officiant Signature: _____ Date: _____

OFFICIANTS USE ONLY	
OFFICIANT FEE	\$
TRAVEL	\$
OVERNIGHT	\$
ADDITIONAL	\$
TOTAL DUE	\$
DISCOUNT	\$
DEPOSIT	\$
BALANCE DUE	\$